



The Better Business Bureau
Serving Metropolitan New York,
Long Island and Mid-Hudson Region
399 Conklin Street, Suite 300
Farmingdale, New York 11735
Phone: (516) 420-0500 Fax: (516) 420-1095

Start With Trust™

February 10, 2021

Mr. Scott Burke
Director
Total Career Advancement
1494 Motor Pkwy
Hauppauge, NY 11749

Dear Mr. Burke:

Congratulations! We are pleased that you are now a **"BBB Accredited Business."** We appreciate you going through the application process and look forward to helping you and your business leverage the value of your BBB Business Accreditation.

Enclosed you will find your customized BBB Accreditation Certificate. Display this symbol proudly as it notes your BBB Accredited Business status!

Please be sure to log into the **'Accredited Business Only' section on the BBB website** (www.bbb.org/new-york-city/login/). There you can update your BBB Business Review and upload the **BBB Dynamic Online Seal** to your own website. Also on our website you will find some important documents related to your BBB Accreditation. Please review the **Code Compliance Resources** section to review these documents such as the **'BBB Code of Advertising'**.

Your company is now included in the **BBB Online Accredited Business Roster**. This list of current BBB Accredited Businesses is available to consumers and businesses at no charge. You can see your company's listing online at www.newyork.bbb.org.

To optimize your BBB Business Accreditation investment, we encourage you to use the **Business Relations Hotline at (516) 420-0508**. Make it a practice to call the BBB as a first reference on questions regarding unknown suppliers, questionable solicitations, to report advertising abuses, or file grievances against unethical businesses, both personally and professionally. Encourage your staff to do the same.

We look forward to getting to know you better, greeting you at BBB events, and working with you in 2020! Please feel free to contact me or the BBB Accreditation team anytime at **(516) 420-0508**.

Sincerely,

Kathleen Piereth-Heenan
Executive Director



Start With Trust™

The Better Business Bureau
Serving Metropolitan New York,
Long Island and Mid-Hudson Region
399 Conklin Street, Suite 300
Farmingdale, New York 11735
Phone: (516) 420-0500 Fax: (516) 420-1095

February 10, 2021

RECEIPT FOR 2021 BBB ACCREDITATION DUES

BBB Accredited Business: Total Career Advancement

Accreditation Year: 2021-2022

Date Paid: 2/5/2021

Annual Dues Amount: \$605.00

(Annual dues amount does not reflect non-refundable application fees)

BBB Business Accreditation dues are tax-deductible as a business expense; the Better Business Bureau Serving Metropolitan New York, Inc. is a 501(c)(6) non-profit organization. The Long Island Better Business Bureau is a branch office of the BBB Serving Metro New York.

The Better Business Bureau does not conduct any lobbying activities. BBB Business Accreditation benefits include information mailings and priority use of the BBB inquiry and complaint handling services for company employees.

A contribution to the Bureau's Education & Research Foundation is tax-deductible as a charitable expense. The Foundation is a 501(c)(3) organization. No goods or services are rendered for donations to the Foundation.

For further information, please contact Shawn Fafara, Vice President, Business Development & Relationships, BBB Serving Metropolitan New York, at **212-358-2817**.